



BCA COVID Guidelines January 2022

- Travel Policy - BCA asks that employees and clients who are traveling out of state, take appropriate precautions and monitor for changes in their health upon return. You should refer to CDC travel recommendations based on where you are traveling.
 - <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html>
- BCA will continue to waive no-show fees for illness only, at this time. If you decide to return for center-based treatment, you will be expected to attend your assigned schedule. **Absences due to illness will continue to be waived, but proper documentation and notice are required to return to campus.** Cancellations for vacations, dental, or other non-emergency medical treatment will result in no-show fees. If you request BCA staff to engage in Telehealth with outside providers (ex: OT, PT, etc.), while your child is in our care, no-show fees will be applied for that time. If your child is absent for any other reason than illness, no-show fees will be applied. **Medicaid clients although exempt from no-show fees will still need proper medical documentation to return to center-based services after the illness.**
- Health Checks: Temperature Scans for staff and clients will continue, however, BCA will cease documentation. Parents/Caregivers and staff will no longer have to complete the health attestation; however, it is expected of everyone that they disclose any changes in their health and act accordingly.
- Temperature Scan upon arrival
- Employees and Clients must clean hands with provided hand sanitizer upon arrival.
- Employees must wear proper PPE, provided by BCA, including anti-microbial face masks, before entering the building.
- Parents/Caregivers will continue to walk children into either campus. Vaccinated parents and caregivers may cease wearing their masks during drop-off and pick-up but must wear them if entering the building. Unvaccinated parents and caregivers must continue to wear their masks, always. Please be mindful of others and keep your distance when picking up and dropping off, giving each other the recommended minimum of 3 feet of space.
- ALL staff members will wear masks at all times, until further notice, <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html>
- Unvaccinated staff members and/or those who have not received the booster and are more than 6 months post 2nd dose, should not eat lunch within 6 ft of others.
- Unvaccinated staff members and/or those who have not received their booster and are more than 6 months post 2nd dose will test every Friday or the last day of their scheduled shifts.
- **Positive COVID-19 tests**
 - Employees and clients who test positive for COVID-19 may return to work/treatment once it has been 5 days since the positive test result and symptoms have resolved. Employees and clients who test positive must continue to wear a mask around others for 5 additional days. Symptomatic employees and clients who test positive must continue to stay home until their fever resolves, even if it has been 5 days since positive test result.
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>
 - Employees and clients who test positive for COVID-19 and are asymptomatic may return to work/treatment once it has been 5 days since the positive test result. Employees and clients who test positive must continue to wear a mask around others for 5 additional days.
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>
- **COVID-19 Exposure**
 - **Employees and clients who are unvaccinated, completed the primary series of the J&J vaccine over 2 months ago and are not boosted, or who completed the primary series of Pfizer or Moderna vaccine over 6 months ago and are not boosted, and who are exposed to COVID-19 (regardless of where such exposure occurs) will be required to...**
 - Stay home for 5 days. After the initial 5 days have passed, these individuals must wear a mask around others for 5 additional days.
 - Test on day 5 after exposure.
 - Any subsequent exposures will restart 5 day period.
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>

- **Employees and clients who have been boosted, completed the primary series of J&J within the last two months, completed the Pfizer or Moderna vaccine within the last 6 months**, who are exposed to COVID-19, regardless of where such exposure occurs, should be tested 5 days after the last day they were exposed to COVID-19.
 - They must strictly comply with indoor mask-wearing for 10 days after the last date of exposure.
 - Fully vaccinated individuals are not required to quarantine if they remain asymptomatic and may continue to come to BCA facilities so long as they are able to comply with indoor-mask-wearing requirements.
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>

- **Vaccinated/Unvaccinated Individuals who have tested positive for COVID-19 in the last 90 days are not required to quarantine.**
 - Wear a mask indoors for 10 days after exposure
 - Monitor COVID-19 symptoms
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>

- COVID-19 test results will only be accepted from a lab, that includes patient's name, administered date and results. Home test kits are not acceptable.
- BCA will only provide testing when there is a confirmed exposure at BCA, except for weekly testing for unvaccinated staff

- Employees will be required to utilize PTO, unpaid leave, and/or worker's compensation benefits if applicable if they are required to quarantine due to COVID-19.
- In the instance of a COVID-19 exposure at BCA facilities, BCA will notify close contacts of the person who has tested positive. It is the policy of BCA to follow CDC and state guidelines in determining whether an individual is in close contact with someone who has tested positive for COVID-19.
- Vocational learners who have permission from parents/caregivers may return to community activities.
- Staff may move between campuses and teams when necessary for programming purposes and servicing clients.
- Clients may engage in group activities necessary for learning, mask-wearing will be required unless 6 ft of social distance can be achieved.
- Outside visitors such as prospective clients, donors will be admitted after completing temperature scans. They will also be required to wear masks.
- Parent meetings may take place, if vaccine card information is provided and all parties wear masks. Otherwise, parents and staff will need to schedule Telehealth for meetings.

- **Community-Based Clients**
 - Temperature Scans for all household members will take place upon each visit. Parents/Caregivers and staff will no longer have to complete the health attestation; however, it is expected of everyone that they disclose any changes in their health and act accordingly.
 - BCA staff have touchless thermometers.
 - BCA staff will wear a mask, it is up to the individual client if they choose to wear masks.
 - BCA staff will provide hand sanitizer for themselves and client upon arrival.
 - Materials brought by BCA staff are sanitized after each visit.
 - Materials/toys that are in the home should be sanitized by parents/caregivers after each visit.

I _____ have read the above guidelines and understand it is my responsibility to help protect the staff and the clients of BCA, to follow and enforce these guidelines.

Signature _____ Date _____

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